

Filtering the Action View Dashboard

Quick Reference Guide

Enjoy numerous filtering options

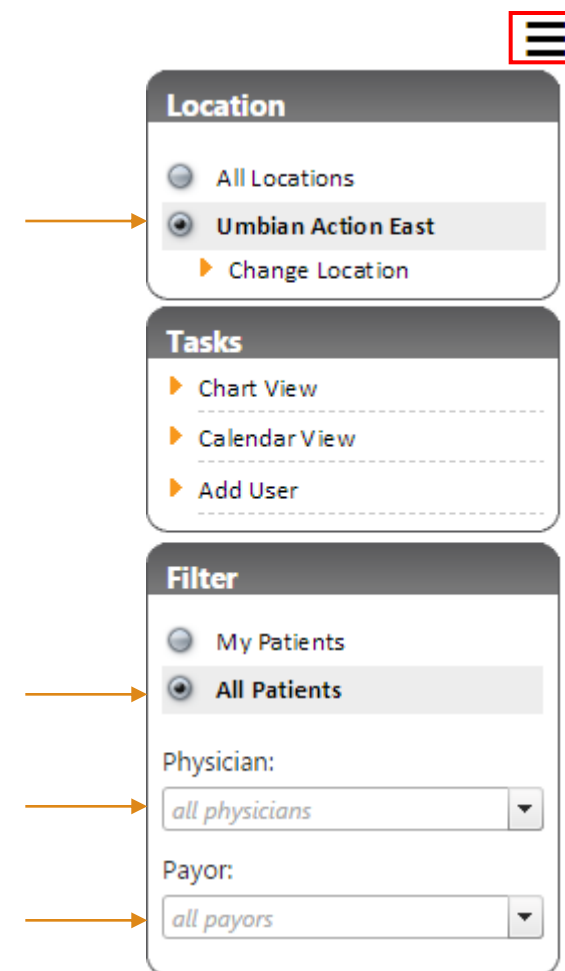
U-Sleep™ allows you to filter the Action View Dashboard by:

- location
- clinical user (If the Relationship section was used when boarding the patient)
- physician
- payor.

Filters can be used individually or together.

How?

- 1 Sign in to U-Sleep.
- 2 Click the three-bar menu on the right of the screen.
 - In the **Location** area, click the current location name to view patients for one location versus all locations.
 - In the **Filter** area, click **My Patients** to view only patients assigned to you. This filter displays only if you have the Manager or Assessor role.
 - Use the **Physician** drop-down list to filter by a specific physician. You can:
 - Search for physicians using **Surname** or **Organization Name**.
 - Identify which patients have no physician assigned by filtering with **No physician**.
 - Clear the filtering option by deleting the text from the field.
 - Use the **Payor** drop-down list to filter by a specific payor or to find out which patients do not have a payor assigned.



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